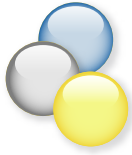


10 simple steps to transfer your hosting to Hostpro2u.

1. Choosing a hosting plan



Choose a plan and place order online via <http://order.hostpro2u.com/> or download our order form at http://www.hostpro2u.com/pdf/HOSTPRO2U_ORDER_FORM.pdf. Hostpro2u sales personal will contact you for payment. We will email the invoice and receipt to you once payment is completed.



2. Creation of plan



Hostpro2u support personal will create the plan and email the server configuration to you. You may follow the guides for webpages upload and email addresses creation once DNS changes is completed (in step 6).



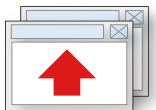
3. Backup webpages



We strongly advise you to download current web contents to your local PC or burn it into a CD. You may keep this copy for future usage.



4. Upload webpages



We advise you to upload web contents to our server via temporary ip address that we've given. This is to ensure that your website functions perfectly after the DNS changes (in step 6).



5. Duplicate email addresses



You provide the list of email addresses that are running actively to Hostpro2u support personal. We will duplicate all email addresses with default password, to make sure that all emails deliver to your mailbox after the DNS changes.



6. Changing of DNS



Hostpro2u support personal will liaise with you to make changes to the domain DNS to point to Hostpro2u's servers. We suggest to perform the changes during off-peak hours as DNS will take 24-48 hours to propagate.



7. Download emails



We advise all email users to download their emails to your preferred 3rd party email software (such as Microsoft Outlook, Outlook Express, and etc), prior to the DNS changes (in step 6). Please remember any existing emails stored in current provider's webmail will not be transferred to Hostpro2u server.



8. Reconfigure email setting



Customer who are using 3rd party email software (Microsoft Outlook, Outlook Express, and etc) needs to reconfigure the email settings based on our server configuration sent to you in Step 2. Customers can also login to mailadmin page to reset password.



9. Cancel previous hosting



We advise customer to download emails from previous provider for the last time. Once done, customer informs previous hosting provider to cancel hosting service and remove the domain, DNS, web and email records to ensure all records are now pointed to Hostpro2u completely.



10. Start enjoying!



Bravo! Customer can now start enjoying the Best Hosting in Town!